



Notes on GIRO

1. Please continue to pay by cash or cheque for all your bills until GIRO application is approved. Please check bill for effective date. Your GIRO application is only effective when this message "Total Charges will be deducted from your account with XXX Bank on ddmmyyy" appears in your bill.
2. A deduction will only be made from your bank account on the due date of the bill and the amount deducted will also be reflected in your Bank statement. You will continue to receive your monthly bills.
3. Please maintain sufficient funds in your bank account for deduction on the due date.
4. You may arrange for another party to pay your bill through GIRO deduction. You will need to state your utilities account number on his or her GIRO form.
5. Some banks levy a surcharge for unsuccessful deduction for reasons such as insufficient balance in your bank account. Your bank will assist you on enquiries of this nature.
6. Please call SP services Ltd Customer Service Hotline at 1800-2222 333 for any enquiries

Fold along dotted lines

**BUSINESS REPLY SERVICE  
PERMIT NO. 00890**

Postage will be  
paid by  
addressee. For  
posting in  
Singapore only



**SP SERVICES LTD  
Customer Services Division  
111 Somerset Road #06-05  
Singapore 238164**

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